



## Privacy Policy

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Thank you for visiting the Administrative Conference web site. Please note that we collect no personal information about you when you visit our web site unless you choose to provide that information to us. *All information you submit is voluntary.*

### **Web Measurement and Customization Technologies**

If you are visiting the ACUS website to browse through our site, read pages, or download information, we use single session cookies (Tier 1, see [OMB M-22](#)) to gather and store certain information about your visit automatically.

A cookie is a tiny piece of data stored by a user's browser that helps a web site or service recognize that visitor's unique computer. You can remove or block cookies by changing the settings of your browser. You can opt-out of the single session cookies on our site by disabling cookies in your web browser. Instructions for [disabling cookies in popular desktop browsers](#) are provided on USA.gov. Session-specific cookies may be used on acus.gov to improve the user experience and for basic web metrics.

The goals of the guidelines are to enable the useful functioning of federal websites while protecting individual privacy.

Remember, this information does not identify you personally, and the cookie is deleted when you close your browser. We automatically collect and store only the following information about your visit:

1. The Internet domain (for example, "company.com" if you use a private Internet access account, or "yourschool.edu" if you connect from a university's domain) and IP address (an IP address is a number that is automatically assigned to your computer whenever you are surfing the Web) from which you access our web site;
2. The type of browser and operating system used to access our site;
3. The date and time you access our site;
4. The pages you visit; and
5. If you linked to the ACUS site from another web site, the address of that web site.

We use this information to help us make our site more useful to visitors, measure our web metrics, and improve our site. We do not track or record personal information about individuals and their visits.



## ADMINISTRATIVE CONFERENCE OF THE UNITED STATES

### Collected Information

If you request information from or post a comment to ACUS's website and submit personal information to facilitate response to your request, we use the information provided to respond to your message. Subscribers to the ACUS Mailing List fill out a simple form when setting up their accounts.

Pressing the "submit" button indicates your consent to use the information you provide for this purpose.

### Third-Party Websites

ACUS uses third-party social websites (OMB M-23) to disseminate mission-related information that has been collected and approved for public dissemination. ACUS does not own, manage, or control the applications used on third-party social websites.

Although some social websites, such as Facebook, Twitter and YouTube may request information, such as a name, email address, and birth date, at the time of registration, the agency does not collect, maintain, or disseminate personally identifiable information (PII) from individuals who interact with the agency's account. ACUS may align feeds and posts to and from its social networking sites, for example, posts made by those "following" ACUS that appear on ACUS's Twitter account may automatically appear on the ACUS website.

### Contact

If you have questions or concerns about ACUS's privacy policy, please contact Chris Hammerle, at 202.480.2084 or [chammerle@acus.gov](mailto:chammerle@acus.gov).